

**CITY OF SANTA MARIA
RECREATION AND PARKS COMMISSION**

**REGULAR
MEETING**

**MINUTES
JANUARY 10, 2012**

**CITY COUNCIL CHAMBERS
110 EAST COOK STREET**

1. **CALL MEETING TO ORDER:** The meeting was called to order at 4:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Grennan led the Pledge of Allegiance.
3. **ROLL/MINUTES:** Present: Commissioners Spry, Grennan, Brunello, Blough

MINUTES OF NOVEMBER 8, 2011 REGULAR MEETING:

MSC Commissioners Brunello/Grennan: Recommended adopting the minutes of the November 8, 2011 regular meeting, as submitted:

Ayes: Four (4); Noes: Zero (0); Abstain: Zero (0)

4. **RECOGNITIONS:**
 - a. **January Volunteer of the Month** - Commissioner Grennan presented Charlotte Baldiviez with a certificate to honor her time and efforts in planning events at the Abel Maldonado Community Youth Center. Charlotte was an integral member of the Flash Mob dance performance on July 17, 2011 at the Summer Concert in the Park. She then assisted as emcee for the School Spirit Boat Regatta and was the cake decorating instructor during the Girl's Night Out event held November 5, 2011.
5. **PUBLIC COMMENT: NONE**
6. **STAFF PRESENTATION:**
 - a. **Support Section** - Recreation Technician Gabriel Velasco spoke on the responsibilities of the support division. These include facility rentals and maintenance, fleet services, community and department event support, shopping cart retrieval and the Graffiti Abatement Program.
7. **PUBLIC PRESENTATION: NONE**
8. **NEW BUSINESS:**
 - a. **Procedural Change for Commission Monthly Meetings** – Director Posada addressed the need to formalize the implementation of the Procedural Change for Commission Monthly Meetings by adopting Resolution 2012-01.

MSC Commissioners Blough/Grennan: Recommended adopting Resolution 2012-01 as stated:

Ayes: Four (4); Noes: Zero (0); Abstain: Zero (0)
9. **OLD BUSINESS:**
 - a. **Senior Program Committee** - Director Posada spoke on the need to implement the Senior Program Committee. Maria Navarro and Cindy Hoskins will facilitate a meeting with the group to begin talks related to senior issues within the community and how the department may better serve the needs and interests of seniors.

10. **REPORTS:**

a. **Director:**

- **Leisure Assessment** - Director Posada spoke of this plan and the need to update it. Funding will be requested as part of the department's budget for 2012-16.
- **Mission and Visioning Plan** - Director Posada spoke of the need to address the future direction of the Commission and Department:
 - Define the vital activities of the organization
 - How can these activities move the organization forward
 - Strategies that are needed to move forward
 - Identify customers and how to best service these customers
 - Reinvest in our staff and develop their knowledge and commitment for the workplace
 - Identify leaders and how to prepare them to move to the next level

b. **Recreation Services Manager:**

- **Budget Update** – Recreation Services Manager, Teresa Reyburn reviewed the Budget Recap for the month of December. At 50 percent of the year the department is at 46.5 percent, with staff continuing to handle the budget well.
- **Capital Improvement Program** - Recreation Services Manager, Teresa Reyburn presented the prioritized list of capital projects for 2012-16.

c. **Commissioners:**

- **Lights, Sights and Holiday Nights** - Commissioner Grennan attended the December Council Meeting and presented certificates to the 2011 winners.
- **Tetherball Polls at Buena Vista Park**
- **Park Naming Process** – Meritorious Community Service Awards and Street Names may be used as an alternative to recognize and honor people in the community.

ADJOURNMENT: The meeting was adjourned at 5:30 p.m. to the next regular meeting, on Tuesday, February 14, 2012, at the City Council Chambers, 110 East Cook Street, Santa Maria.

Alexander Posada, Secretary