



CITY OF SANTA MARIA

Santa Maria Community Television Board of Directors

REGULAR MEETING AGENDA

December 7, 2011
6:30 p.m.

SMCTV Media Center
910 South Oakwood Dr., SANTA MARIA

This agenda is prepared and posted pursuant to Government Code Section 54954.2. Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file at the Santa Maria Community Media Center, 910 S. Oakwood Drive, Santa Maria. The Station Manager will answer any questions regarding the agenda.

The City of Santa Maria welcomes orderly participation at its meetings from all members of the public. Public comment is limited to three minutes per speaker. Orderly participation means speaking only on items of Santa Maria Community Television Board of Directors business or on subjects within the Board's control. Though the Board wants to hear your concerns and values your input, it is inappropriate to defame, yell, or use profane language. All cellular telephones and pagers are to be turned off or set to vibrate, and signs are not to be displayed in a manner which violates the rights of others or prevents others from watching or fully participating in the Board meeting.

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1. Call to Order
2. Pledge of Allegiance
3. Approval of June 8, 2011 MINUTES
4. New Business
 - a. Amendment to SMCTV Policies and Procedures, Statement of Compliance **(ACTION)**
 - b. Update on PEG Legislation **(INFORMATION)**
 - c. Update on FCC PEG issues **(INFORMATION)**
 - d. SMCTV strategies for State Franchise (DIVCA) operations **(INFORMATION)**
5. Report from PEG Station Manager **(INFORMATION)**
6. Public Comment
7. Adjournment

**SANTA MARIA COMMUNITY TELEVISION
BOARD OF DIRECTORS AGENDA REPORT**

December 07, 2011

TO: Santa Maria Community Television Board of Directors

FROM: Alan Sutterfield
PEG Station Manager

SUBJECT: **Amendment to SMCTV Policies and Procedures, Statement of Compliance**

Recommendation:

That the Santa Maria Community Television Board of Directors authorize an amendment to the Policies and Procedures, Statement of Compliance.

Discussion:

All new SMCTV members are required to sign a Statement of Compliance after a mandatory orientation session and prior to paying their first membership dues. At the recommendation of the City Clerk's Office and the City Attorney's office, to clarify our policies on retention of programming masters submitted to SMCTV for playback on our channels, a section F. be added to the Statement of Compliance. It would read as follows:

- F. All master tapes and DVDs submitted will be available for pickup at the media center for 90 days after first playback, after which they may be recycled or discarded.

Alan Sutterfield
PEG Station Manager